

CHCSS00070

ASSIST CLIENTS WITH MEDICATION**TRAINING PROGRAM****VOCATIONAL
RELEVANCE**

This skill set reflects the skill requirements to provide support a person to self-administer medication. This skill set has been endorsed by industry as suitable for individuals who hold a qualification at Certificate III level or higher in an area involving provision of direct client care or support.

Nationally recognised units of competency as listed below:

1	HLTAAP001	Recognise healthy body systems	Core
2	HLTHPS006	Assist clients with medication	Core

PROGRAMME DELIVERY



CAMPUS

Available at Lismore, Murwillumbah and Coomera campus, Central Queensland, Ipswich, Logan – Beaudesert, Sunshine Coast and the Robina Learning Centre.



PROGRAMME DURATION

Expected duration: 6 weeks
Nominal duration: 6 weeks



COMMITMENT (HOURS)

Component	Weekly	Total Course
Online learning	3 hours	18 hours
Trainer-directed home study	2 hours per unit	6 hours
Unstructured home study	2 hours per unit	6 hours



DELIVERY

Connected Learning.
All online with trainer support. Assessment will be completed in the workplace.



THIRD PARTY ARRANGEMENTS

ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments.



WORKPLACE AGREEMENTS

Not applicable.



TRAINER ACCESS AND LEARNING SUPPORT

Your trainer can provide email and telephone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.



GENERAL SUPPORT SERVICES

Pre-admission surveys allow us to evaluate language, literacy and numeracy capabilities prior to enrolment. This is done with reference to the Australian Core Skills Framework, helping us to determine individual needs relative to the demands of the course and to estimate support requirements. Once enrolled, students can then access foundational support adapted to their individual needs and circumstances.

ENROLMENT AND PARTICIPATION



APPLICATION

Enrolment is contingent upon an application being accepted. Factors considered in the evaluation of enrolment applications include meeting programme entry requirements, eligibility for a training subsidy (where applicable), the outcome of screening processes (for example, police checks), past payment of fees and acceptance of the terms of enrolment.



ENTRY REQUIREMENTS

This skill set reflects the skill requirements to provide support a person to self-administer medication. This skill set has been endorsed by industry as suitable for individuals who hold a qualification at Certificate III level or higher in an area involving provision of direct client care or support.



REQUIRED MATERIALS AND EQUIPMENT

Access to computer, laptop or device with access to Microsoft. Access to the internet.



COMPLETION AND CERTIFICATION

A statement of attainment will be issued by ACE Community Colleges upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In these circumstances, certificates will be issued within 30 days.



PARTIAL COMPLETION

Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by ACE Community Colleges within 30 days of course completion as long as all outstanding fees have been paid.

FEES AND SUBSIDIES



FULL COURSE FEE

\$800



CARDHOLDER DISCOUNT

Not applicable.



SUBSIDIES AVAILABLE

Yes – see box below. Please refer to the relevant Subsidy Fact Sheet provided at enrolment for subsidized fees, eligibility criteria and more information.



COURSE MATERIALS

The course fees specified are fully inclusive of all textbooks, learning materials, tuition costs and support services for the advertised duration of the course.



ADDITIONAL CHARGES

Not applicable.



Career Boost (QLD). Applicants eligible for enrolment under Career Boost to note that this training is funded by the Queensland Government.

FURTHER INFORMATION



**STUDENT
HANDBOOK**

Our Student Handbook is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The Student Handbook reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations, USI and a range of general information. While our Student Handbook also contains the specific details of our complaints and appeals process, it can also be accessed on our website at <https://www.acecolleges.edu.au/students/>



**CAMPUS CONTACT
DETAILS FOR ENQUIRIES**

GOLD COAST: 07 5520 3026 | qld@acecolleges.edu.au

MURWILLUMBAH: 02 6672 6005 | mbah@acecolleges.edu.au

LISMORE: 02 6622 1903 | lismore@acecolleges.edu.au