CHC33021

CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING AND DISABILITY)

TRAINING PROGRAM

VOCATIONAL RELEVANCE

This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of a multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason. These individuals take responsibility for their own outputs within the scope of their job role and delegation. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

INDUSTRY SPECIALISATION

Students will specialise in both in aged care and disability care. Please consult with the ACE Student Services team on enrolment.

Nationally recognised units of competency as listed below:

1	CHCCCS031	Provide individualised support	Core
2	CHCCCS038	Facilitate the empowerment of people receiving support	Core
3	CHCCCS040	Support independence and wellbeing	Core
4	CHCCCS041	Recognise healthy body systems	Core
5	CHCCOM005	Communicate and work in health or community services	Core
6	CHCDIV001	Work with diverse people	Core
7	CHCLEG001	Work legally and ethically	Core
8	HLTINF006	Apply basic principles and practices of infection prevention and control	Core
9	HLTWHS002	Follow safe work practices for direct client care	Core
10	CHCAGE011	Provide support to people living with dementia	Elective
11	CHCAGE013	Work effectively in aged care	Elective
12	CHCPAL003	Deliver care services using palliative care	Elective
13	CHCDIS011	Contribute to ongoing skills development using a strengths-based approach	Elective
14	CHCDIS012	Support community participation and social inclusion	Elective
15	CHCDIS020	Work effectively in disability support	Elective

PROGRAMME DELIVERY

CAMPUS

Available at Murwillumbah and Coomera campus, Central Queensland, Ipswich, Logan – Beaudesert, Sunshine Coast and the Robina Learning Centre.

PROGRAMME DURATION

Expected duration: 20 weeks
Nominal duration: 6 months

COMMITMENT (HOURS)

Component	Weekly	Total Course
Mandatory Face to face induction sessions	1 day per week x 4 weeks 6 hours per day	24 hours
Classroom training	1 day per week x 16 weeks 6 hours per day	90 hours
Practical work placement	Recommended schedule: 1 day per week x 16 weeks 7.5 hours per day	120 hours
Trainer-directed home study	4 hours per unit	60 hours
Unstructured home study	2 hours per unit	30 hours
One-on-one training and assistance	Available at your request	Please schedule with your trainer

Commencement & Orientation
When you start your course, you'll need to complete your INF/WHS units during your first month.
You'll also need to have finished all theory for CHCCCS031 by the end of that first month. These units are important to help you get ready for your placement and ongoing study.

If You Don't Meet These Requirements (By the End of Month 1)
If you haven't completed the required units by the end of your first month, you'll be moved to the next month's intake. This can only happen once, so it's really important to stay on track.
You won't be placed into the rolling class until you've finished the INF/WHS units and all theory of CHCCCS031.

Rolling Units (Once You're Eligible)
Once you've met the above requirements, you'll move into the rolling units.
You should aim to complete all theory and practical classes within 4 months – that's the ideal timeframe.
A 6-month completion is acceptable, but it's not preferred.
If your enrolment goes beyond 6 months, we'll need to take action to finalise your enrolment — this means completing your course or withdrawing.

DELIVERY

Connected Learning.
Mandatory, face to face induction sessions, followed by face to face classroom training for each unit and eLearning assessment.

THIRD PARTY ARRANGEMENTS

ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments.

WORKPLACE AGREEMENTS

Work placement obligations are measured in hours; minimum requirements vary between qualifications; this qualification requires mandatory placement of 120.

TRAINER ACCESS AND LEARNING SUPPORT

Your trainer can provide email and telephone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.

GENERAL SUPPORT SERVICES

Pre-admission surveys allow us to evaluate language, literacy and numeracy capabilities prior to enrolment. This is done with reference to the Australian Core Skills Framework, helping us to determine individual needs relative to the demands of the course and to estimate support requirements. Once enrolled, students can then access foundational support adapted to their individual needs and circumstances.

ENROLMENT AND PARTICIPATION

APPLICATION

Enrolment is contingent upon an application being accepted. Factors considered in the evaluation of enrolment applications include meeting programme entry requirements, eligibility for a training subsidy (where applicable), the outcome of screening processes (for example, police checks), past payment of fees and acceptance of the terms of enrolment.

ENTRY REQUIREMENTS

- Students will be required to complete and pay for a National Police Clearance prior to enrolment in this course.
- Evidence of COVID-19 double vaccination may be required for work placement, at the discretion of the placement facility. Please discuss with ACE Student Services for more information.
- As a duty of care to clients, the influenza vaccination is highly recommended, at the discretion of the placement facility. Please discuss with ACE Student Services for more information.
- Disability specialisation only – Students will need to obtain the following clearances:
  - Working with Children Check (NSW) or Blue Card (QLD)
  - Disability Worker Screening – obtained prior to work placement

REQUIRED MATERIALS AND EQUIPMENT

Access to computer, laptop or device. Access to the internet.

COMPLETION AND CERTIFICATION

A qualification testamur and transcript will be issued by ACE Community Colleges upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In these circumstances, certificates will be issued within 30 days.

PARTIAL COMPLETION

Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by ACE Community Colleges within 30 days of course completion as long as all outstanding fees have been paid.

FEES AND SUBSIDIES

FULL COURSE FEE

$4000

CARDHOLDER DISCOUNT

Not applicable.

SUBSIDIES AVAILABLE

Yes – see box below. Please refer to the relevant Subsidy Fact Sheet provided at enrolment for subsided fees, eligibility criteria and more information.

COURSE MATERIALS

The course fees specified are fully inclusive of all textbooks, learning materials, tuition costs and support services for the advertised duration of the course.

ADDITIONAL CHARGES

A fee of $25 for the purchase of an ACE-branded t-shirt applies for this course. This is mandatory for all students undertaking any practical work placement.

Skills Assure
Proud to be a Queensland Government subsidised training provider

Career Start (QLD). Career Start offers two training pathways, either a general training pathway or employment-based apprenticeship or traineeship pathway. Applicants eligible for enrolment under Skills Assure to note that this training is funded by the Queensland Government

Smart and Skilled (NSW). Applicants eligible for enrolment under *Smart and Skilled* to note that this training is subsidised by the New South Wales Government.

FURTHER INFORMATION

STUDENT HANDBOOK

Our Student Handbook is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The Student Handbook reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations, USI and a range of general information. While our Student Handbook also contains the specific details of our complaints and appeals process, it can also be accessed on our website at **https://www.acecolleges.edu.au/students/**

CAMPUS CONTACT DETAILS FOR ENQUIRIES

GOLD COAST: 07 5520 3026 | qld@acecolleges.edu.au

MURWILLUMBAH: 02 6672 6005 | mbah@acecolleges.edu.au