

CHC43015

CERTIFICATE IV IN AGEING SUPPORT**TRAINING PROGRAM****VOCATIONAL
RELEVANCE**

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

Nationally recognised units of competency as listed below:

1	CHCAGE001	Facilitate the empowerment of older people	Core
2	CHCAGE005	Provide support to people living with dementia	Core
3	CHCCCS011	Meet personal support needs	Core
4	CHCCCS023	Support independence and well being	Core
5	CHCCCS025	Support relationships with carers and families	Core
6	CHCDIV001	Work with diverse people	Core
7	CHCPAL001	Deliver care services using a palliative approach	Core
8	HLTAAP001	Recognise healthy body systems	Core
9	CHCAGE003	Coordinate services for older people	Core
10	CHCAGE004	Implement interventions with older people at risk	Core
11	CHCADV001	Facilitate the interests and rights of clients	Core
12	CHCCCS006	Facilitate individual service planning and delivery	Core
13	CHCLEG003	Manage legal and ethical compliance	Core
14	CHCPRP001	Develop and maintain networks and collaborative partnerships	Core
15	HLTWHS002	Follow safe work practices for direct client care	Core
16	CHCCOM002	Use communication to build relationships	Elective
17	CHCCCS009	Facilitate responsible behaviour	Elective
18	CHCCCS010	Maintain a high standard of service	Elective

PROGRAMME DELIVERY



CAMPUS

Available at Burleigh, Lismore and Murwillumbah campus.



PROGRAMME DURATION

Expected duration: 12 months
Nominal duration: 18 months



COMMITMENT (HOURS)

Component	Weekly	Total Course
One-on-one training and assistance	30 min session scheduled with the trainer fortnightly	13 hours
Trainer-directed home study	12 hours per unit	216 hours
Research	4 hours per unit	72 hours
Practical work placement	Completed at end of course	120 hours



DELIVERY

Connected Learning.
Course work (delivery online) and negotiated mentoring sessions with your trainer.



THIRD PARTY ARRANGEMENTS

ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments. ACE Community Colleges is responsible for the issue of all qualifications and statement of attainments.



WORKPLACE AGREEMENTS

Work placement obligations are measured in hours; minimum requirements vary between qualifications; this qualification requires mandatory placement of 120. If employed need evidence of 120 hours employment and job tasks, OR to be completed at the end of the course.



TRAINER ACCESS AND LEARNING SUPPORT

Your trainer can provide email and telephone support throughout the course. All enrolled students also have access to a Student Support Officer who can provide advice and assistance or facilitate external support.



GENERAL SUPPORT SERVICES

Pre-admission surveys allow us to evaluate language, literacy and numeracy capabilities prior to enrolment. This is done with reference to the Australian Core Skills Framework, helping us to determine individual needs relative to the demands of the course and to estimate support requirements. Once enrolled, students can then access foundational support adapted to their individual needs and circumstances.

ENROLMENT AND PARTICIPATION



APPLICATION

Enrolment is contingent upon an application being accepted. Factors considered in the evaluation of enrolment applications include meeting programme entry requirements, eligibility for a training subsidy (where applicable), the outcome of screening processes (for example, police checks), past payment of fees and acceptance of the terms of enrolment.



ENTRY REQUIREMENTS

- You must already be working in the industry to enrol in this course.
- Students will be required to complete and pay for a National Police Clearance prior to enrolment in this course.
- As a duty of care to clients, the influenza vaccination is highly recommended, at the discretion of the placement facility. Please discuss with ACE Student Services for more information.



REQUIRED MATERIALS AND EQUIPMENT

Access to computer, laptop or device. Access to the internet.



COMPLETION AND CERTIFICATION

A qualification testimonial and transcript will be issued by ACE Community Colleges upon successful completion of course requirements, provided that all administrative requirements have been met and course fees are paid in full. In these circumstances, certificates will be issued within 30 days.



PARTIAL COMPLETION

Where a student does not complete all components, a statement of attainment listing units successfully achieved will be issued by ACE Community Colleges within 30 days of course completion as long as all outstanding fees have been paid.

FEES AND SUBSIDIES



FULL COURSE FEE

Full Fee: \$4000



CARDHOLDER DISCOUNT

Not applicable.



SUBSIDIES AVAILABLE

Yes – see box below. Please refer to the relevant Subsidy Fact Sheet provided at enrolment for subsidised fees, eligibility criteria and more information.



COURSE MATERIALS

The course fees specified are fully inclusive of all textbooks, learning materials, tuition costs and support services for the advertised duration of the course.



ADDITIONAL CHARGES

A fee of \$25 for the purchase of an ACE-branded t-shirt applies for this course. This is mandatory for all students undertaking any practical work placement.

Smart and Skilled (NSW). Applicants eligible for enrolment under *Smart and Skilled* to note that this training is subsidised by the New South Wales Government.

FURTHER INFORMATION



STUDENT HANDBOOK

Our Student Handbook is available to all prospective students and may be obtained at or prior to enrolment from any of our colleges or downloaded from our website. The Student Handbook reflects our policies and contains information on the enrolment process, skills recognition, participation in training and assessment, support services, fees and refunds, rules and regulations, USI and a range of general information. While our Student Handbook also contains the specific details of our complaints and appeals process, it can also be accessed on our website at <https://www.acecolleges.edu.au/students/>



CAMPUS CONTACT DETAILS FOR ENQUIRIES

BURLEIGH: 07 5520 3026 | burleigh@acecolleges.edu.au

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