Compliance with VET Quality Framework

Summary of audit outcomes for ACE Community Colleges Ltd.
Audit conducted by: Australian Skills Quality Authority
Date/s of audit: 17/09/2013, 18/09/2013 and 19/09/2013

Audit sample:
BSB51107 Diploma of Management
CUV20211 Certificate II in Aboriginal or Torres Strait Islander Cultural Arts
FNS40211 Certificate IV in Bookkeeping
ICA10111 Certificate I in Information, Digital Media and Technology
TAE40110 Certificate IV in Training and Assessment
CPCCOHS1001A Work safely in the construction industry
TLILIC2015B Licence to drive a medium rigid vehicle
TLILIC3017B Licence to drive a heavy combination vehicle
AHC31410 Certificate III in Conservation and Land Management
BSB40507 Certificate IV in Business Administration
CHC30712 Certificate III in Children’s Services
CHC52212 Diploma of Community Services Co-ordination
FSK10213 Certificate I in Skills for Vocational Pathways
FSK20113 Certificate II in Skills for Work and Vocational Pathways
AHCWRK302A Monitor weather conditions

Audit non-compliance identified: Yes
Summary of non-compliances and rectifications:
• Require evidence of industry consultation in development of training and assessment strategies (FNS40211/ICA10111/BSB40507/AHCWRK302A). Evidence provided and accepted.
• Require evidence that training and assessment materials align with the organisation’s training and assessment strategy (BSB51107). Evidence provided and accepted.
• Require evidence that training materials address course requirements (FSK10213/FSK20113). Evidence provided and accepted.
• Require evidence that trainers/assessors have the necessary training and assessment competencies as determined by the National Skills Standards Council. Evidence provided and accepted.
• Require evidence that assessment meets the requirements of the relevant training package or VET accredited course; is conducted in accordance with the principles of assessment and rules of evidence; meets workplace and, where relevant, regulatory requirements; and is systematically validated. Evidence provided and accepted.
• Insufficient information on fees and refunds in student handbook. Student handbook revised and updated. Evidence accepted.
• Require clarity around student access to support services. Evidence provided and accepted.
• Require clarity around services covered by fees. Evidence provided and accepted.
• Require evidence of monitoring training and assessment delivered on behalf of the organisation (TLILIC2015B/TLILIC3017B). Evidence provided and accepted.
• Require evidence that the CEO ensures compliance with all Standards for NVR Registered Training Organisations 2012. Evidence provided and accepted.
• Require evidence that staff and clients are fully informed of the legislative and regulatory requirements specifically related to the qualifications. Evidence provided and accepted.
• Supply evidence that information is provided on fees to students for the issuance of a replacement qualification testamur. Evidence provided and accepted.

Rectification of non-compliances: Yes
Rectifications accepted: All