

Compliance with VET Quality Framework  
Summary of audit outcomes for ACE Community Colleges Ltd.  
Audit conducted by: Australian Skills Quality Authority  
Date/s of audit: 17/09/2013, 18/09/2013 and 19/09/2013

Audit sample:

BSB51107 Diploma of Management  
CUV20211 Certificate II in Aboriginal or Torres Strait Islander Cultural Arts  
FNS40211 Certificate IV in Bookkeeping  
ICA10111 Certificate I in Information, Digital Media and Technology  
TAE40110 Certificate IV in Training and Assessment  
CPCCOHS1001A Work safely in the construction industry  
TLILIC2015B Licence to drive a medium rigid vehicle  
TLILIC3017B Licence to drive a heavy combination vehicle  
AHC31410 Certificate III in Conservation and Land Management  
BSB40507 Certificate IV in Business Administration  
CHC30712 Certificate III in Children's Services  
CHC52212 Diploma of Community Services Co-ordination  
FSK10213 Certificate I in Skills for Vocational Pathways  
FSK20113 Certificate II in Skills for Work and Vocational Pathways  
AHCWRK302A Monitor weather conditions

Audit non-compliance identified: Yes

Summary of non-compliances and rectifications:

- Require evidence of industry consultation in development of training and assessment strategies (FNS40211/ ICA10111/ BSB40507/ AHCWRK302A). Evidence provided and accepted.
- Require evidence that training and assessment materials align with the organisation's training and assessment strategy (BSB51107). Evidence provided and accepted.
- Require evidence that training materials address course requirements (FSK10213/ FSK20113). Evidence provided and accepted.
- Require evidence that trainers/assessors have the necessary training and assessment competencies as determined by the *National Skills Standards Council*. Evidence provided and accepted.
- Require evidence that assessment meets the requirements of the relevant training package or VET accredited course; is conducted in accordance with the principles of assessment and rules of evidence; meets workplace and, where relevant, regulatory requirements; and is systematically validated. Evidence provided and accepted.
- Insufficient information on fees and refunds in student handbook. Student handbook revised and updated. Evidence accepted.
- Require clarity around student access to support services. Evidence provided and accepted.
- Require clarity around services covered by fees. Evidence provided and accepted.
- Require evidence of monitoring training and assessment delivered on behalf of the organisation (TLILIC2015B/ TLILIC3017B). Evidence provided and accepted.
- Require evidence that the CEO ensures compliance with all *Standards for NVR Registered Training Organisations 2012*. Evidence provided and accepted.
- Require evidence that staff and clients are fully informed of the legislative and regulatory requirements specifically related to the qualifications. Evidence provided and accepted.
- Supply evidence that information is provided on fees to students for the issuance of a replacement qualification *testamur*. Evidence provided and accepted.

Rectification of non-compliances: Yes

Rectifications accepted: All