

FACT SHEET – CERTIFICATE 3 GUARANTEE

WHAT IS CERTIFICATE 3 GUARANTEE?

A core element of the Queensland Government's *VET Investment Plan* is ensuring Queenslanders have access to quality training programs that deliver effective skills to meet employment and business demands. The *Certificate 3 Guarantee* supports eligible individuals to complete their first post-school Certificate III level qualification and increase their skills to move into employment, re-enter the workforce or advance their career. It also supports Queensland's Year 12 graduates to transition to employment by providing fee-free training in high priority qualifications.

WHAT QUALIFICATIONS ARE SUBSIDISED?

Under the Certificate 3 Guarantee, the Queensland Government provides a subsidy for a range of Certificate III level vocational qualifications. Foundation skills training and lower-level vocational qualifications may also be subsidised in certain circumstances.

ARE YOU ELIGIBLE TO PARTICIPATE?

The programme is open to any Queensland resident who:

- is aged 15 years or over who is no longer at school (excepting *VET in Schools* students)
- is an Australian or New Zealand citizen or Australian permanent resident (including humanitarian entrants) or a temporary resident with the necessary visa on the pathway to permanent residency
- does not have and is not enrolled in a Certificate III level or higher qualification (excluding qualifications completed at school and foundation skills training).

HOW CAN I PARTICIPATE IN THE PROGRAMME?

You can only access the *Certificate 3 Guarantee* programme subsidy once, so it is important that you take the time to carefully consider your training options and compare different providers and their fees before committing to a course of study. The *Queensland Skills Gateway* displays the courses available under the *Certificate 3 Guarantee* program and provides information about what they cover, the careers they can lead to and the training providers approved to deliver them – visit www.skillsgateway.training.qld.gov.au. For information on choosing a training provider, read the training [consumer tips](#) on the Department of Education and Training website. As a condition of your enrolment, you will be required to complete a student training and employment survey within three months of finishing or discontinuing your training.

WHAT LEVEL OF SUBSIDY IS AVAILABLE?

The subsidy represents the level of government contribution for a qualification, and varies between qualifications based on a number of factors. The investment priority or importance of the training determines the size of the government subsidy. Training in vocational areas that align with important economic and industry skill needs will receive a higher government subsidy. A higher subsidy will also be paid to support participation by disadvantaged learners. More information on concessional student status is detailed in the *Certificate 3 Guarantee* programme policy at training.qld.gov.au.

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CAN I ACCESS ANY LEARNING SUPPORT?

Yes, under the *Certificate 3 Guarantee*, foundation skills training (including language, literacy and numeracy training) and lower-level vocational qualifications are also subsidised in certain circumstances, based on an individual's learning, skilling or support needs, to achieve employment outcomes for students.

DO I NEED TO CONTRIBUTE TO THE COST OF TRAINING?

Yes, students are required to contribute to the cost of their training at enrolment with a co-contribution fee. The co-contribution fee may be paid on your behalf by an employer or another third party but cannot be paid or waived by the training provider. The co-contribution fee must be paid in full prior to the start of your course. Concession co-contribution fee available for valid concession card holders and Aboriginal and/or Torres Strait Islanders. Please contact the ACE Administration staff to access this fee.

FSK10113 Certificate I in Access to Vocational Pathways

FSK10213 Certificate I in Skills for Vocational Pathways

FSK20113 Certificate II in Skills for Work and Vocational Pathways

Co-Contribution fee - \$0

BSB20115 Certificate II in Business

Co-contribution fee – \$120.00 (\$10.00 per unit) | Concession co-contribution fee – \$96.00 (\$8.00 per unit)

CHC33015 Certificate III in Individual Support (*either Ageing, Home and Community or Disability*)

Co-contribution fee – \$130.00 (\$10.00 per unit) | Concession co-contribution fee – \$104.00 (\$8.00 per unit)

CHC30113 Certificate III in Early Childhood Education & Care

Co-contribution fee – \$180.00 (\$10.00 per unit) | Concession co-contribution fee – \$144.00 (\$8.00 per unit)

BSB30415 Certificate III in Business Administration

Co-contribution fee – \$130.00 (\$10.00 per unit) | Concession co-contribution fee – \$104.00 (\$8.00 per unit)

BSB31115 Certificate III in Business Administration (Medical)

Co-contribution fee – \$130.00 (\$10.00 per unit) | Concession co-contribution fee – \$104.00 (\$8.00 per unit)

MORE INFORMATION

For more information on the *Certificate 3 Guarantee*, including eligibility requirements, fee information, concessional student status and programme related documents, visit training.qld.gov.au.

