

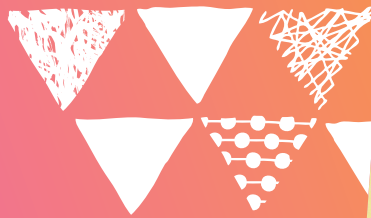


# 2021

## ONLINE COURSES

ACE COMMUNITY COLLEGES

**LISMORE NORTHERN RIVERS**







# LET'S UPGRADE

AND MAKE WAY FOR  
THE *new* YOU!



Truly there has never been a better time to have your skills recognised and be qualified. In case you missed it, we have significantly increased our capacity – Courses are now **ONLINE** with ACE Community Colleges.

- You might be seeking a job and needing a first qualification.
- Preparing for a career change or a promotion; or
- Looking to improve your job security by having additional skills.

The great news is we have taken all the hard work out of finding the perfect solution for you. Courses in these in demand categories are all available for study Online.

- |                    |                             |
|--------------------|-----------------------------|
| ○ Business         | ○ Community Services        |
| ○ Ageing           | ○ Early Childhood Education |
| ○ Disability       | ○ Individual Support        |
| ○ Leisure & Health |                             |

This means no waiting around, courses begin the first week of each month. You are never alone, students access weekly online workshops and individual mentoring with ACE Trainers. Your money challenges are most likely solved, government fee support and funding is available. Please phone us to check your funding eligibility.

Stay well, be kind and decide to make 2021 the best year yet.  
Yes you can.

– **TEAM ACE**



# BUSINESS

## BSB30115 CERTIFICATE III IN BUSINESS

This versatile qualification compliments a variety of career options across different industries. Develop skills in workplace health and safety, customer service, teamwork and producing workplace documentation. Confidently impress at your next interview with a nationally recognised qualification.

FULL FEE: \$3200

\$1320 FIRST QUALIFICATION

\$1580 SECOND QUALIFICATION

\$240 CONCESSION FEE\*

**SKILLING FOR RECOVERY – FEE FREE\***



This training is subsidised by the NSW Government under the Skilling for Recovery program.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.

DELIVERY MODE	Online
START	1 <sup>ST</sup> week of each month
MAX. DURATION	26 weeks
NO. OF COURSE UNITS	12
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per week
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
WORK PLACEMENT	Nil required
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.

## BSB40515 CERTIFICATE IV IN BUSINESS ADMINISTRATION

Qualify yourself for a career in business, or further develop the skills you have with this advanced level of study. Whether you want to run your own business or work in senior administration roles, understanding business operating systems is fundamental to your success. You will apply solutions to unpredictable problems, complete complex analysis, evaluate information and learn how to provide leadership and guidance to others in the workplace.

FULL FEE: \$4000

\$1580 FIRST QUALIFICATION

\$1850 SECOND QUALIFICATION

\$1000 TRAINEESHIP

**\$240 CONCESSION FEE\***



This training is subsidised by the NSW Government.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.

DELIVERY MODE	Online
START	1 <sup>ST</sup> week of each month
MAX. DURATION	12 months
NO. OF COURSE UNITS	10
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per fortnight
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
WORK PLACEMENT	Nil required
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.



# COMMUNITY CARE

## CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT AGEING // DISABILITY

If you are seeking a strong starting point for a career in community care this is the must have entry level qualification. Learn how to operate effectively as a care worker or assistant in nursing in a residential aged care facility, or as a community care worker. In general this Nationally Recognised Training reflects the role of people working in community or residential settings who follow an individualised plan to provide person-centred support.

- 1 This course is a brilliant step in boosting your employment prospects if you are looking to enter this growth industry.
- 2 Also a match for holders of an existing Certificate III in Individual Support seeking to add a new specialisation to their portfolio of skills.
- 3 You decide your specialisation: Ageing or Disability.
- 4 It would also be suitable if you have some experience and need to formalise your qualifications. Talk to our Customer Care Team about RPL [recognition of prior learning]. The recognition gained may considerably reduce the study time needed to complete a qualification.

FULL FEE: \$3500  
\$1450 FIRST QUALIFICATION  
\$1750 SECOND QUALIFICATION  
\$240 CONCESSION FEE\*

**SKILLING FOR RECOVERY – FEE FREE\***

DELIVERY MODE	Connected Learning
START	1 <sup>ST</sup> week of each month
MAX. DURATION	26 weeks
NO. OF COURSE UNITS	13
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per week
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
WORK PLACEMENT	To achieve this qualification you will also complete at least 120 hours of work placement arranged by ACE. Practical placement will be achieved at the conclusion of the course when it is safe to do so.
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.



This training is subsidised by the NSW Government under the Skilling for Recovery program.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.

## CHC43415 CERTIFICATE IV IN LEISURE & HEALTH

If you currently work as a leisure officer, recreational officer, diversional therapy assistant or activities officer, or want to, this course can assist to expand your career options. With a seamless transition from Certificate III level qualifications there are only 9 further units to complete to gain your Certificate IV. We also have Recognition of Prior Learning available.

**ABOUT RPL** Students seeking recognition of prior learning (RPL) will need to assemble a portfolio of evidence that clearly demonstrates vocational competence across all dimensions specified in the competency standard.

**RPL APPLICATION** If you believe you are able to meet course requirements through workplace and other evidence please contact ACE Lismore for an application. Note that RPL applications must be made at the time of enrolment after which you will be contacted by one of our assessors to discuss your application.

FULL FEE: \$4000  
\$1990 FIRST QUALIFICATION  
\$2320 SECOND QUALIFICATION  
**\$240 CONCESSION FEE\***

DELIVERY MODE	Online
START	1 <sup>ST</sup> week of each month
MAX. DURATION	18 months
NO. OF COURSE UNITS	17
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per fortnight
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
WORK PLACEMENT	This course requires the support of your workplace and 120 hours of employment/job tasks, OR will be achieved at the conclusion of the course at a time when it is safe to do so.
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.



This training is subsidised by the NSW Government.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.



CHC43015 CERTIFICATE IV  
IN AGEING SUPPORT

Plan, develop, implement and monitor programs in aged care facilities or through organisations that deliver services to the community and client homes with this nationally recognised training. You can also prepare for a supervisory or team leader role.

FULL FEE: \$4000

\$1990 FIRST QUALIFICATION

\$2320 SECOND QUALIFICATION

\$240 CONCESSION FEE\*



This training is subsidised by the NSW Government.

\*ELIGIBILITY CRITERIA APPLIES  
– Please contact us for further information.

DELIVERY MODE	Online
START	1 <sup>ST</sup> week of each month
MAX. DURATION	18 months
NO. OF COURSE UNITS	18
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per fortnight
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
WORK PLACEMENT	This course requires the support of your workplace and 120 hours of employment/job tasks, OR will be achieved at the conclusion of the course at a time when it is safe to do so.
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.

CHC52015 DIPLOMA OF  
COMMUNITY SERVICES

This qualification reflects the role of community services, case management and social housing workers involved in managing, coordinating or the delivery of person centred services to individuals, groups and communities. At this level you have specialised skills in community services and work autonomously under broad directions from senior management.

The responsibilities in this role type are diverse in nature but generally include duties such as the implementation of service programs, the evaluation and assessment of client needs, and coordinating referral processes. Typically these roles provide direct support to individuals or groups of individuals.

You may also have responsibility for the supervision of other workers and volunteers, case management, program coordination or the development of new business opportunities.

\$4420 FIRST QUALIFICATION

\$4970 SECOND QUALIFICATION

FULL FEE: \$4500



DELIVERY MODE	Online
START	1 <sup>ST</sup> Monday of each month
MAX. DURATION	18 months
NO. OF COURSE UNITS	16
INDIV. STUDENT MENTORING BY ACE TRAINERS	45 minutes per fortnight
DIRECTED HOME	12 hours per unit
RESEARCH	4 hours per unit
TRAINER LOCATION	ACE Gold Coast
WORK PLACEMENT	This course requires the support of your workplace and 100 hours of employment/job tasks, OR will be achieved at the conclusion of the course at a time when it is safe to do so.
DELIVERY REQUIREMENTS	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.



# EDUCATION

## CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION & CARE

This qualification reflects the role expectation of Educators in a range of early childhood education settings including Long Day Care, School Aged Care, Family Day Care and Kindergartens who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. At this entry level Educators facilitate play, and support the social, emotional, physical and educational development of infants and young children.

FULL FEE: \$3500

\$1630 FIRST QUALIFICATION

\$1930 SECOND QUALIFICATION

\$240 CONCESSION FEE\*

**SKILLING FOR RECOVERY – FEE FREE\***



This training is subsidised by the NSW Government under the Skilling for Recovery program.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.

<b>DELIVERY MODE</b>	Online
<b>START</b>	1 <sup>ST</sup> Monday of each month
<b>MAX. DURATION</b>	12 months
<b>NO. OF COURSE UNITS</b>	18
<b>INDIV. STUDENT MENTORING BY ACE TRAINERS</b>	45 minutes per week
<b>DIRECTED HOME</b>	12 hours per unit
<b>RESEARCH</b>	4 hours per unit
<b>TRAINER LOCATION</b>	ACE Gold Coast
<b>WORK PLACEMENT</b>	To achieve this qualification you will also complete at least 120 hours of work placement arranged by ACE. Practical placement will be achieved at the conclusion of the course when it is safe to do so.
<b>DELIVERY REQUIREMENTS</b>	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery.

## CHC50113 DIPLOMA OF EARLY CHILDHOOD EDUCATION & CARE

Early Childhood is a fast moving industry sector, if you are ready to take on more responsibility and higher level roles this Diploma is exactly the right choice to help you achieve your career goals. Educators at this level are responsible for planning, implementing and managing programs, and are often responsible for the supervision of others.

This is also a career pathway to a Bachelor of Education (Early Childhood/ Primary).

Talk to our Customer Care Team about RPL [recognition of prior learning]. The recognition gained may considerably reduce the study time needed to complete a qualification.

\$4420 FIRST QUALIFICATION

\$54970 SECOND QUALIFICATION

**FULL FEE: \$4500**



This training is subsidised by the NSW Government.

**\*ELIGIBILITY CRITERIA APPLIES**  
– Please contact us for further information.

<b>DELIVERY MODE</b>	Online
<b>START</b>	Anytime
<b>MAX. DURATION</b>	18 months
<b>NO. OF COURSE UNITS</b>	28
<b>INDIV. STUDENT MENTORING BY ACE TRAINERS</b>	45 minutes per fortnight
<b>DIRECTED HOME</b>	12 hours per unit
<b>RESEARCH</b>	4 hours per unit
<b>TRAINER LOCATION</b>	ACE Gold Coast
<b>WORK PLACEMENT</b>	This course requires the support of your workplace and 240 hours of employment/job tasks, OR will be achieved at the conclusion of the course at a time when it is safe to do so.
<b>DELIVERY REQUIREMENTS</b>	All students require their own device (tablet, laptop or computer) and access to the internet, to complete online delivery





## ENROLMENTS, TERMS & CONDITIONS

You can apply online at any time via our website [www.acecolleges.edu.au](http://www.acecolleges.edu.au) or by phoning the College.

For more information about the course enrolment process, please visit [www.acecolleges.edu.au](http://www.acecolleges.edu.au) and select **APPLY INFO** or phone the ACE Community Colleges location closest to you for assistance from our Student Success Team.

The terms and conditions of enrolment including payments, cancellations, notifications and student participation are set out in the ACE Community Colleges **Student Handbook**, downloadable from the **APPLY INFO** webpage.

## FOLLOW US

TO KEEP UP TO DATE ON THE LATEST NEWS AND COURSE INFORMATION, FOLLOW OUR SOCIALS!



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Join our eNews list [WWW.ACECOLLEGES.EDU.AU](http://WWW.ACECOLLEGES.EDU.AU)



### CONTACT US

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RTO 90032



NATIONALLY RECOGNISED  
TRAINING